

MOHAVE COUNTY PROCUREMENT DEPARTMENT PRE-PROPOSAL WEB CONFERENCE AGENDA

Foreign Trade Zone Consultant

RFP NO.: 24P02

DATE: September 13, 2023

TIME: 1:00 PM (Local AZ Time)

This Pre-Proposal Web Conference is non-mandatory. This Agenda, Discussions, questions, and responses Do Not Change, Modify, or Supplement any of the Terms or Conditions of the Original RFP Documents. Any and All Changes, Modifications or Supplements are effective ONLY through a Formal written Amendment to the RFP Documents during the Solicitation Period.

Attendance: Please email attendance confirmation to: MichaM@mohave.gov

Introductions: Morgan Michaels, Procurement
Tami Ursenbach, Economic Development

1. Mohave County, is seeking proposals from qualified consultants to the County to assist in its efforts with the creation of an FTZ within the County, on behalf of the Mohave County Economic Development Department.
2. Complete Solicitation documents consist of the 26-page RFP Number 24P02 and any solicitation amendments that may be issued. Solicitation documents and any amendments are available at: <http://procurementbids.mohave.gov>.
3. All questions concerning the RFP are to be submitted IN WRITING: Questions may be submitted via e-mail (preferred), fax, or letter. Individual responses to questions will not be given.

MOHAVE COUNTY PROCUREMENT DEPARTMENT
ATTENTION: MORGAN MICHAELS, PROCUREMENT SUPERVISOR
700 W. BEALE ST., 1ST FLOOR EAST
KINGMAN, ARIZONA 86401
FAX: (928) 753-0787
E-mail: MichaM@mohave.gov

Written questions will be received until September 18, 2023.

4. **The Proposal Deadline is September 29, 2023, at 2:00 p.m. Local AZ Time**

All Proposals must be sealed and time-stamped prior to this deadline at the Procurement Office located at 700 W. Beale Street, 1st Floor, Kingman, AZ 86401. *Kingman is considered a “rural” area by many express delivery carriers and thus, they do not guarantee priority delivery (next day).* Offerors are encouraged to keep this in mind when arranging delivery of their Submittals and are advised herein that late Submittals shall be rejected and returned to the Offeror regardless of the reason for being late.

Submittal Response must include all forms and signed amendment(s). Offerors may check the County’s website to ensure they have complete documents before submitting their proposal:

<http://procurementbids.mohave.gov>.

All questions, whether generated at the pre-proposal conference or otherwise, must be submitted in writing and answered officially to be binding to the County. Verbal responses will not apply.

5. The County anticipates contract award recommendation in November of 2023
6. **MOHAVE COUNTY SEAL USE:** Pursuant to A.R.S. §11-251.17 a firm or individual is NOT permitted to use, display or otherwise employ a copy or other resemblance of the Mohave County seal without obtaining approval from Mohave County Board of Supervisors.
7. Elaboration by Mohave County representatives.
8. Questions and Answers.