

MOHAVE COUNTY PROCUREMENT DEPARTMENT PRE-BID CONFERENCE & SITE VISIT AGENDA

IFB NO.: 23B14

DAVIS CAMP RESTROOMS DEMO AND SITE PREP RE-SOLICIT

DATE: February 14, 2023

TIME: 10:00 AM (Local AZ Time)

This pre bid conference, including discussions, questions and responses and this agenda do not change, modify or supplement any of the terms or conditions of the original bid documents. Any and all changes, modifications or supplements are effective only through a formal amendment to the bid documents during the bidding period.

Sign in Sheet: In addition to signing in on the Pre-Bid Sign-In Sheet, please provide a business card with contact information (if available).

Introductions: Morgan Michaels, Procurement Office
Butch Finkbeiner, Public Works Facilities
Kristin Zimmerman, Public Works Parks
Jordan Cummins, Public Works Parks

1. This Pre-Bid Conference and Site Visit are **non-mandatory**.
2. It is the intent of this Invitation for Bids (IFB) is to select a qualified firm for the complete demolition of four (4) existing restroom buildings and to prepare the site for the replacement of new set-in-place restroom buildings at Davis Camp Park, on behalf of the Public Works – Parks Division.
3. Complete bid documents consist of the 83-page IFB Number 23B14, Exhibit 1 – Plan Set, Exhibit 2 – As-Built Plans And Information, and any solicitation amendments which may be issued.
 - 3.1. Bid submission must include, at minimum, the following items signed and completed as necessary: Bid Bond, Offer Page, Price Sheet, Contractor's Qualifications Statement, Tax Information, Certification, Subcontracting Information, and signed amendments. Bidders may check the County's website to ensure they have complete documents before submitting a bid at procurementbids.mohave.gov.
4. All questions concerning the Project, whether generated by the bidder during the Formal Pre-Bid Conference Presentation or while in preparation of their bid, are to be submitted IN WRITING. Oral discussion presented at the pre-bid conference will not bind the County. Questions may be submitted via e-mail, FAX or letter.

All questions must be directed to:

MOHAVE COUNTY PROCUREMENT DEPARTMENT
ATTENTION: MORGAN MICHAELS
700 WEST BEALE ST., 1st FLOOR EAST
KINGMAN, ARIZONA 86401-5711
FAX: (928) 753-0787
E-MAIL: MichaM@mohave.gov

Written questions must be received by 2/20/2023.

Individual responses to questions will not be given. A written response to each submitted question will be furnished to each Plan Holder of Record in the form of a formal amendment to the Bid Documents.

5. **MOHAVE COUNTY SEAL USE:** Pursuant to A.R.S. §11-251.17 a firm or individual is **NOT** permitted to use, display or otherwise employ a copy or other resemblance of the Mohave County seal without obtaining approval from Mohave County Board of Supervisors.

6. Bid Deadline is **March 2, 2023 at 2:00 PM, Local AZ Time**

All bids must be sealed and time stamped prior to this deadline at the Procurement Office located at 700 West Beale Street, 1st Floor, Kingman, AZ 86401. Kingman is considered a “rural” area by many express delivery carriers and thus, they do not guarantee priority delivery (next day). Offerors are encouraged to keep this in mind when arranging delivery of their bids and are advised herein that late bids shall be rejected and returned to the bidder regardless of reason for being late.

7. An insurance certificate must be provided, reviewed and approved by Mohave County Risk Management Department from the awarded bidder prior to any deliveries being made.

8. The bid opening will take place on **March 2, 2023 at 2 p.m.** local Arizona time at the Ocotillo Conference Room next to the Procurement Office, 700 W Beale St. in Kingman. The County anticipates bid award on **March 20, 2023.**

9. Comments by Mohave County employees.

10. Questions and responses.

11. Site visit to follow at site of work.