



# **MOHAVE COUNTY DEPARTMENT OF PROCUREMENT**

## **Contracts Division**

700 W. Beale Street, 1<sup>st</sup> Floor East, P.O. Box 7000, Kingman, Arizona 86402-7000

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## **Central Services Division**

In accordance with A.R.S. §34-103 and Mohave County Procurement Code Article 5, Section 6; your company is invited to submit your firm's status and professional qualifications.

Please submit your most current Statement of Qualifications (SOQ) **no later than May 31, 2023**. The preferred method of submission is via e-mail to [KantWJ@Mohave.gov](mailto:KantWJ@Mohave.gov). If you fail to respond by this date, your firm's name and contact information will not be included on the County's 2023 Pre-Qualified Technical Registrant List.

The SOQ may include the following information:

### **1. Experience and Qualifications**

- A. Firm Organizational Chart
- B. Resumes for Key Team Members (Include Key Team Member Licenses, Registrations, Certifications, etc.)
- C. Unique Qualifications of Team Members (Provide a Listing of Services Offered, i.e. Architectural, Assaying, Engineering, Geology, etc.)
- D. Provide Firm Experience and/or Completed Projects of Services Offered

### **2. Firm Experience Related to Arizona Counties**

- A. Identify type and location of work performed for Arizona Counties
- B. Include References that may be contacted
- C. Qualifications of Firm
- D. Firm management and organization capabilities
- E. Internal Procedures related to Work Quality
- F. Internal Cost Control Measures/Procedures
- G. Firm's responsiveness to Owner's Concerns

### **3. Prior Performance/Experience with Mohave County**

### **4. Company UEI Number**

**MOHAVE COUNTY SEAL USE:** Pursuant to A.R.S. §11-251.17, a firm or individual is **NOT** permitted to use, display or otherwise employ a copy or other resemblance of the Mohave County seal without obtaining approval from Mohave County Board of Supervisors.

Should you have any questions, please do not hesitate to contact Procurement Trainee Josh Kant-Wood by phone at (928) 753-0752 Ext.4685 or by email at [KantWJ@Mohave.gov](mailto:KantWJ@Mohave.gov).

Sincerely,

Morgan Michaels

Procurement Supervisor