

# MOHAVE COUNTY PROCUREMENT DEPARTMENT PRE-BID CONFERENCE AGENDA

## VIRGIN ACRES ASPHALT

IFB NO.: 23B11

**DATE:** JANUARY 10, 2023  
**TIME:** 10:30 a.m. (Local AZ Time)  
**Location:** January 10, 2023  
10:00 A.M. LOCAL AZ TIME  
3715 Sunshine Dr  
Kingman, AZ 86409  
Turquoise Room, 1<sup>st</sup> Floor

**Join on your computer or mobile app via Teams**

[Click here to join the meeting](#)

**Or call in (audio only)**

+1 623-473-7231

Phone Conference ID: 951 175 018#

*This pre-bid conference, including discussions, questions and responses and this agenda do not change, modify or supplement any of the terms or conditions of the original bid documents. Any and all changes, modifications or supplements are effective only through a formal amendment to the bid documents during the bidding period.*

**Sign in Sheet:** Since this meeting is being held via Web Conference, please provide email confirmation of attendance to: [MichaM@mohave.gov](mailto:MichaM@mohave.gov).

**Introductions:** Morgan Michaels, Procurement  
Sergio Guidino, Engineering  
Robert Compton, Roads  
Steven Vest, Roads  
Dawn Gholson, Budget Manager

1. This Pre-Bid Conference is **non-mandatory**.
2. It is the intent of this Invitation for Bids (IFB) to select a firm to establish a contract for the one-time supply of aggregate for road maintenance.
3. Complete bid documents consist of the 29-page IFB Number 23B11 and any solicitation amendments which may be issued.

Bid submission must include, at minimum, the following items signed and completed as necessary: Offer Form, Bid Schedule, Tax Information, Certification, and signed amendments. Bidders may check the County's website to ensure they have complete documents before submitting a bid at [procurementbids.mohave.gov](http://procurementbids.mohave.gov).

4. All questions concerning the Project, whether generated by the bidder during the Formal Pre-Bid Conference Presentation or while in preparation of their bid, are to be submitted IN WRITING. Oral discussion presented at the pre-bid conference will not bind the County. Questions may be submitted via e-mail, FAX or letter.

All questions must be directed to:

MOHAVE COUNTY PROCUREMENT DEPARTMENT  
ATTENTION: MORGAN MICHAELS  
700 WEST BEALE ST., 1<sup>ST</sup> FLOOR EAST  
KINGMAN, ARIZONA 86401-5711  
FAX: (928) 753-0787  
E-MAIL: [MichaM@Mohave.gov](mailto:MichaM@Mohave.gov)

**Written questions must be received by January 13, 2023.**

Individual responses to questions will not be given. A written response to each submitted question will be furnished to each Plan Holder of Record in the form of a formal amendment to the Bid Documents.

5. **MOHAVE COUNTY SEAL USE:** Pursuant to A.R.S. §11-251.17 a firm or individual is **NOT** permitted to use, display or otherwise employ a copy or other resemblance of the Mohave County seal without obtaining approval from Mohave County Board of Supervisors.
6. Bid Deadline is **January 25, 2023 at 2:00 PM, Local AZ Time**  
  
All bids must be sealed and time stamped prior to this deadline at the Procurement Office located at 700 West Beale Street, 1<sup>st</sup> Floor, Kingman, AZ 86401. Kingman is considered a “rural” area by many express delivery carriers and thus, they do not guarantee priority delivery (next day). Offerors are encouraged to keep this in mind when arranging delivery of their bids and are advised herein that late bids shall be rejected and returned to the bidder regardless of reason for being late.
7. The bid opening will take place on **January 25, 2023 at 2 PM** local Arizona time at the Ocotillo Conference Room next to the Procurement Office, 700 W Beale St. in Kingman. The County anticipates bid award in **February 2023**.
8. Comments by Mohave County employees.
9. Questions and responses.